

SCHC 2015

Tuesday MAY 12, 2015 Clemson Diagnostic Lab

Present: Wanda Wood, Adam Eichelberger, Donna Patterson, Lellie Ward, Gary Biggerstaff, Merry Roberson, Mike Kinsey, Kerrie Jane Taylor, Carl Cartwright, Kathy Fisher, Wendy Manos, Lisa Zappolo, Ed Scanlon

Absent: Bill Steele, David Grant, Jackie Twigg, Kenny Mullis, Ben Doyle, Billie Joe Williamson, Pamela Worthy, and Elizabeth Steed.

Guess Speaker: Cecile Watkins

Welcome/Call to Order by Wanda Wood

Opening Prayer Adam Eichelberg

Timekeeper –Kerrie Jane Taylor

Gatekeeper- Donna Patterson

Coach –Lellie Ward

Scribe- Kerrie Jane Taylor

Guess Speaker Cecile Watkins Gave points of having a productive meeting.

- ❖ **Ineffective Meeting:** everyone talking nobody paying attention, not starting on time, members arriving late, doesn't stop and bring someone up to date on what has been talked about
- ❖ **Effective meeting:** don't argue to the point of being mean, not giving someone a way out, Have a good working relationship among members, prepare for next meeting.
- ❖ **Tips:** have an agenda; go around the room to see if the set time works for everyone, give and take from each other. Go over the line up and follow the agenda. Keep everything on time! When voting you can have a consensus or a vote, Record action items, always review them at each meeting.
- ❖ **Establish ground rules:** be on time, be prepared, and stay on topic.
- ❖ **Set meeting roles-** Discussion leader, Time Keeper: Check start time for each speaker, alert them 5 minutes before their time is up.
 - Gate Keeper: Keep on subject and agenda.
 - Judge: remind participants of the ground rules.
 - Scribe / Secretary: take notes / minutes.
 - Coach: Keep notes of what is going on in meeting, People late, talking
 - Conclusion: Board meetings are an opportunity to get to know each other and to work together. Learn to look past the individual, social before and after the meeting.

Financial Report (Donna Patterson)

We got the \$1500 from the grant. Donna has included expo results in our financial report. Donna closed out NETC reserving \$3500 toward the next conference. She putting some in the scholarship making it \$6614.69 we have \$28,386.02 in operating funds.

Donna said insurance has dropped off, Merry Roberson it may be due to the time off the year. Merry asked about the refunded dues. , Lisa Z asked where Scholarship money comes from. It comes from our income then we move it over to a reserve account. Merry asked if we did up our district amounts to \$500 and Horse Health, Yes did last meeting. SCHC gives to Back Country Trail Riders; it does not need to be voted on. **Budget and Financial report attached**

Upcoming Events (Wanda Wood)

- **SC Taste** May 13 set up at 9 AM. Wanda, Wendy, Donna, Adam, David, Ben, Lisa, Gary. David will bring Yogi Bear chicken right at start so it will be fresh. Gary Biggerstaff and Lisa will not be able to come.
- **SCUEC Show** May 16-17 at TE Garrison arena in Clemson. Wanda, Carl and Lisa.

Expo Committee (Wanda Wood)

2016 Expo will be at the TE Garrison Arena. We'll kick it off with our annual member meeting. We will have coffee & Donuts. We are looking at having a tack auction at the end of the day. There will be events throughout the day. We need vendors! The arena is charging us \$65 for each. Prices set are \$90 for early Bird and \$125 thereafter. Ed said we really need to talk up the new venue. We need to sell the advantage of it.

Membership (Wanda Wood)

Wanda gave report due to Jackie being sick. We have 332 voting members. We will be sending out a promotional on membership.

Education (Lisa Zappolo)

One of their committee members is very sick. Lisa is still working on "Do you know" for the website. They are also looking for locations for clinics. Adam asks what kind and size of arena is needed. Carl suggested we need to target the audience to make it a success.

Trails (Gary Biggerstaff)

Committee has looked at a lot of places. Tentative date is the 1st or 2nd weekend in Oct. Manchester seems to be the one most talked about. They will report a place and date at next meeting so we can start getting the word out.

Policies and Procedures (Gary Biggerstaff)

There seems to be lot of confusion on the Policies and Procedures. It would be best to undo all P&P and redo them as needed. Gary would like to make them simple. How to invite a speaker, How to vote on an officer, How to make suggestions for the expo, make it simple so everyone can understand. Merry suggested not using what we have and starting over. Carl spoke on the need to edit what we have. Adam suggested having version 1.0 and each time we change it change the version with date so everyone will know what is current. Lisa said what we have

now is stifling and hanging us up. Adam said it needs to be open to interruption for who is leading us at the time. It gives us direction. It needs to be a frame work of guidance. It must have a date on it! Carl suggested going over what is already in place and maybe making a Q & A with bullet points to explain what is needed. Making it simple. Wanda Wood would like to join that committee.

Gary made a motion to do as Adam suggested. Making a version 1.0 to get us started. Wanda seconds it. Carl suggested we need to take 1 at a time. Leillie suggested everyone on the board needs to review and use what we have for now. That will be our starting point and we could go from there. Carl recapped what we were talking about. Motion passed. Merry ask who were the officers.

Electronic Media/Publications Advisory (Wanda Wood)

Deadline for newsletter is May 20th. We are highlighting some of our board members. We are going to downsize a little. Jackie learned we can fold the newsletter over and save half the cost of shipping.

Lisa said some people had not received their winter newsletters. That some got the winter one last week. Lisa feels Wanda had dropped the ball on this. Wanda explained that some people had not gotten on the final list. There had been 2 lists that merged after the expo. (Wanda's and Lisa's) Once Jackie got it she cross reference with the applications. Noticing some had not gotten their newsletters.

Wanda asked if the ones who didn't received their newsletters got their membership card and information. Lisa said she gave it to them. Wanda requested their names so she could personally talk with them and be sure they got their newsletters. Donna asked if the newsletters went out electrically. They had. Several board members didn't get theirs at the last board meeting. Wanda said newsletters will be mailed to all from now on to be sure nobody was left out.

District reports

Merry gave a report on District #1. Gray had a 4-H clinic that will be in our newsletter, Mike did a search and rescue clinic.

No other reports were given.

New Business

Wanda Wood gave a report on the resignation of our president from SCHC officers. The officers feel we do not need to do anything right now. Per our bylaws 1st VP Wanda Wood will continue the duties of president at this time. This will allow our board to get back together.

Gary ask if that would make Wanda the new president.

Adam stated that there is so much ruckus on our board we need to bring some stability to our board. Right now they felt it best to leave it as is. Officers would like for everyone to pull together.

Wanda stated that the officers wanted to be sure we were acting according to our bylaws. So they spoke with past board members before making this recommendation. Wanda stated that we have a lot of history on our board. She would like to see us set some goals and work as a team. A question was asked if we have old meeting minutes, Wanda has from 2012 to current but hasn't had a chance to get them on our website yet. The reoccurring question is Wanda 1st VP or President. Cecil explained that since president spot is not filled she will only be acting president. She would call meetings to order, represent SCHC when needed. Lisa expressed the need to have a plan. That we need a clear definition of what we are going to do. Cecil said the board can elect an interim or wait till our annual meeting election.

Gray stated we have lost the backing of SCDA. He as well as the officers had received an email from Martin Eubanks of SCDA saying the Equine specialist would not be a part of our meetings. Although off topic Adam read the letter to the board. (Attached) Wanda had spoken personally with Mr. Eubanks letting him know she was acting president. He assured her SCDA was willing to help us in anyway way needed. That he would personally attend meetings.

Discussion on this letter:

Lisa said the tone was not good.

Carl shared what he pulled from the letter. He felt that SCDA didn't want to be actively involved in the day to day operations of a separate entity. So to avoid any issues or questions that had been there in the past they were pulling the equine specialist away until the internal issues were resolved. At that point they would come back as an advisory person. They cannot and did not want to have any appearance of influencing our council. It is our job to fix our problems. The way Carl sees it is "We are stepping back we want to make sure there is no undue influence from the SCDA."

Mike Ask what was Marsha's title was it a liaison or an advisory role. There are a couple of ways to interrupt this letter. We don't need to assume.

Adam alerts the board that 2 discussions were going on. Speaking on Marsha there was constant concerns on Marsha's role on our board. We need be professional on what is being said and what goes out from our meetings.

Lisa said we made up what her role was. Adam said they asked for it. Gary stated that we deal with SCDA on many levels; we need to have a good relationship with them.

Wanda again stated that we have SCDA full support. She read Marsha's job description that was revised in Dec 2014. That this was done upon the request of SCDA and with the approval of both SCDA and SCHC.

SC Department of Agriculture Equine Specialist - Participates as a liaison and assists SCHC where he/she can and will at the direction of SCHC. Coordinates SCHC participation in Dept. of Agriculture events such as the SC State Fair SCDA Booth and other events where SCHC presence is appropriate.

The SCDA Equine Specialist will

- Promote the benefits of SCHC whenever and wherever possible.
- Provide SCHC contact information directly to interested parties and their information directly to SCHC.
- Inform the Horse Council of legislative issues relative to the equine industry.
- Notify the Council of upcoming events and suggest how the Council can participate.
- Include SCHC articles and logo in publications and events as often as possible with SCHC approval and input.
- Attend equine events.
- Relate Council concerns and questions to the appropriate SCDA departments/officials
- Communicate with The SCHC on revisions and updates of the SC Emergency Evacuation Plan
- Provide SCDA Update at each Board Meeting.
- Provide SCDA input during Board discussions.
- Meet annually with Council President, First Vice President, and SCDA Assistant Commissioner Agricultural Services Division to discuss the working relationship between SCHC and SCDA.

Gary we need to get back to the president issue.

Carl stated that there should be no issues pre our bylaws that it automatically goes to 1st VP unless they don't want it, then to any other VP.

Adam stated that we have a lot going on. Wanda is willing and is doing well, we need stability right now.

Mike asks if folks want to make a change then how do they do that. Adam said that anyone can make a motion. Mike said to do this we would first need to be sure they would want to be brought before the board.

Cecil restated that the bylaws provide that Wanda step up and lead the organization as the 1st VP. The board has authority to fill vacancy. It would seem appropriate to follow procedure. There is a lot to be said for stability. If you get into new people with new personalities then that stability you are striving for gets harder to attain. This is not the first time SCHC has been in this position.

Lisa said we need to go through nominations. She doesn't see this in section 5. She feels we need to pick something and follow through with it.

Adam said we need to do things one step at a time we need to talk now.

Wanda said she is willing to take this leadership role with the support of the board. Her goals are get the board working together.

Gary stated he doesn't care who is president. Where is the SCHC going? What has SCHC done for him? What are we doing for the horse people?

Adam stated we are still doing what we have always been doing. We are in a pickle after Tommy leaving but we have someone willing to step up. We are still doing things, scholarships; going to events we are still accomplishing our goals.

Carl stated what our vision is. You have vision, value and mission. Mission is the task. It is those committee reports, district events. We haven't as a group / team accepted what our vision is. Until we do that we can't define the value and what the mission is. We aren't on a shared vision or shared mission. That is his biggest concern. What is the vision on what this council should be!

Kathy state that Wanda has asked what are your goals for SCHC

Wanda answers Lisa's question on her email to the board about the officers getting together to see about the direction of SCHC.

Donna clarified the nomination of president that is for annual meeting not in times like this. Donna said since the officers decided that we would proceed with the administrative VP assuming the role of president. I'd make a motion to that we precede that way for the remainder of this year. Mike second.

Motion passed 8 in favor 1 abstaining, 2 no votes.

Additional New Business

Donna received an email from SCDA Marsha Hewitt letting SCHC know the Feed Promotion act will be coming up. Wanda let the board know that we have people who are active in this and once all is worked out they will report to the board.

Meeting Roles

- Gatekeeper- Donna Patterson
We did stray but we got a lot accomplished, we need to let committees report.
- Coach –Lellie Ward
Started out fast, slowed down when we got to districts, Adam lead a lot (no disrespect to him!), Wanda needs to stand up more.

Respectfully Submitted, Kerrie Taylor

Action Items (Status of previous and repeat of current)

Action Item	Assigned	Date Assigned	Target	Status
Feed Promotion bill	Officers	1/10/2015		Close to completion
SCHC Annual Trail Ride	Gary Biggerstaff	3-2015	July meeting	
Add meeting minutes to website	Wanda Wood	3-2015	July meeting	
SC Taste	Wanda Wood	2-2015	5-13-15	
SCUEC	Wanda Wood	3-2015	5-16-17 2015	
Eblast about Liability insurance and membership	Wanda Wood	5-12-15		
Policies and Procedures draft	Adam	5-12-15	5-30-15	
Expo information	Expo Committee	3-2015	2-6-16	
Horse Person of the Year	District #2	2-2015	2-6-16	
Provide " Did you know" for website	All	2015	On going	
Provide Club affiliations for links on website	All	2015	On going	